Financial Return Guidelines for KIA Elections

- It is a *KIA Election Policy* that all candidates must file a Financial Return after an election outlining any and all finances spent during an election campaign.
- **IF YOU DO NOT FILE A FINANCIAL RETURN YOU WILL NOT BE ELIGIBLE TO RUN IN A KIA ELECTION FOR 5 YEARS.**
- It is up to individual candidates whether he or she wishes to spend money on their campaign.
- All candidates must have a designated financial agent to verify all election spending or verify if money was spent during a campaign.
- If money is spent on a campaign, the Long Form Financial Return must be filed.
    - The Long Form Financial Return documents all funds that were taken in by the campaign and how funds were used.
    - Please read the *KIA Election Policy* to learn what an acceptable election expense is and how money can be accepted by a campaign.
    - Copies of receipts must be submitted with the Long Form Financial Return as proof.
    - The Long Form Financial Return must be dated and signed by both the candidate and his or her Financial Agent and by a Commissioner of Oaths.
- If no money is spent on a campaign, the Short Form Financial Return must be filed.
    - The Short Form Financial Return is a declaration by the candidate and his or her Financial Agent that no funds were spent during the campaign.
    - The Short Form Financial Return must be dated and signed by both the candidate and his or her Financial Agent and by a Commissioner of Oaths
- **DEADLINE TO FILE YOUR FINANCIAL RETURN IS 60 DAYS AFTER ELECTION DAY**